

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**FEBRUARY 25, 2013**

**BOARD INTERVIEWS – 6:00 P.M.**

**EXECUTIVE SESSION – 6:30 P.M. – J.P. CASE ROOM D-111**

**REGULAR MEETING – 7:00 P.M. - J.P. CASE AUDITORIUM**

I. Call to Order by the Board President in the J.P. Case Auditorium

II. Sunshine Law

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and/or The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Pledge of Allegiance

V. District Mission Statement

The Flemington-Raritan Regional Schools provide our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VI. Board Vacancy Interviews

VII. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

**Board Candidate Deliberation & Selection**

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

VIII. Motion to appoint new Board Member

IX. Approval of Minutes – Executive Session – February 4, 2013  
Regular Meetings – January 7, 2013 & February 4, 2013

X. Citizens Address the Board

XI. Superintendent's Report

XII. Reports of the Secretary and Treasurer of School Monies

XIII. Report of the Standing Committees and Appointments

**A. PERSONNEL – Dennis Copeland, Chairperson – Next Meeting, March 19, 2013**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval to confirm the employment of Leah **Ciurczak** from .5 LLD Teacher at Robert Hunter School to 1.0 LLD Teacher at Robert Hunter School, effective February 11, 2013. Salary to be \$48,090 prorated based on Step 1-2 of the 2012-2013 teachers' salary guide.
2. Approval to amend the motion of February 4, 2012, #6c:

to employ the following maternity leave replacements. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
c.	Burkhardt	Kristin	Grade 6 Science/Jennifer Pavuk/RFIS	February 19, 2013-April 3, 2013	Per Diem Sub Pay	Teacher of Biological Science/Kean University

to read:

to employ the following maternity leave replacements. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
c.	Burkhardt	Kristin	Grade 6 Science/Jennifer Pavuk/RFIS	February 19, 2013-March 18, 2013	Per Diem Sub Pay	Teacher of Biological Science/Kean University
				<b>March 19, 2013-April 3, 2013</b>	<b>\$48,090/BA/1-2 prorated</b>	

3. Approval to employ the following maternity leave replacements. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
a.	Diliberto	Kristine	Grade 3/Tiffany Severino/FAD	February 20, 2013-May 21, 2013	Per Diem Sub Pay	Provisional-Elementary K-5/The College of NJ
				May 22, 2013-June 28, 2013	\$48,090/BA/1-2 prorated	
b.	White	Nicole	Grade 1/Suzanne Galletta/BS	March 6, 2013-June 5, 2013	Per Diem Sub Pay	Provisional-Elementary K-5/The College of NJ
				June 6, 2013-June 28, 2013	\$48,090/BA/1-2 prorated	
c.	Howard	Lorne	Support Skills-.5/Dayna Hamlin/BS	February 26-April 1, 2013	Per Diem Sub Pay	Elementary School Teacher/University of South Carolina
				April 2, 2013-June 28, 2013	\$48,090/BA/1-2 prorated	

4. Approval for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Ritter	Jamie	CH	Gr. 1	Disability Leave	June 10, 2013-June 28, 2013
					Family Leave/NJ Paid	September 3, 2013-November 4, 2013
b.	Dolan	Elizabeth	BS	Gr. 3	Disability Leave	May 20, 2013-June 28, 2013
					Family Leave/NJ Paid	September 3, 2013-November 30, 2013

5. Approval to amend the motion of December 3, 2012:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Severino	Tiffany	FAD	Grade 3	Disability Leave	March 11, 2013-April 26, 2013
					Family Leave/NJ Paid	April 29, 2013-June 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Severino	Tiffany	FAD	Grade 3	Disability Leave	<b>February 22, 2013</b> -April 26, 2013
					Family Leave/NJ Paid	April 29, 2013-June 28, 2013

6. Approval to amend the motion of November 19, 2012:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Hamlin	Dayna	BS	.5 Support Skills	Disability Leave	February 4, 2013-March 18, 2013
					Family Leave/NJ Paid	March 19, 2013-June 14, 2013
					Childcare Leave	June 17, 2013-June 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Hamlin	Dayna	BS	.5 Support Skills	Disability Leave	February 4, 2013- <b>March 6, 2013</b>
					Family Leave/NJ Paid	<b>March 7, 2013-June 7, 2013</b>
					Childcare Leave	<b>June 10, 2013-June 28, 2013</b>

7. Approval to amend the 2012-2013 salary of the following staff member for advancement on the salary guide:

Item	First Name	Last Name	Position/Location	Degree	From	To	Effective Date
a.	Sharon	Malzberg	School Nurse/ RFIS/JPC	MA	\$79,010	\$81,210	December 12, 2012

**All Staff – Additional Compensation**

8. Approval to employ or confirm the employment of the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Dribbon	Kathy	BS	Winter Concert	2/hrs	\$29.80/hr.
b.	Enos	Susan	BS	Winter Concert	2/hrs	\$29.80/hr.
c.	Golding	Dawn	BS	Winter Concert	2/hrs	\$29.80/hr.
d.	Pfluge	Kevin	FAD	Winter Concert	2/hrs	\$29.80/hr.
e.	Goldman	Jill	FAD	Winter Concert	2/hrs	\$29.80/hr.
f.	Klein	Lea	FAD	Winter Concert	2/hrs	\$29.80/hr.
g.	Greenbaum	Amy	FAD	Winter Concert	2/hrs	\$29.80/hr.
h.	Kiesling	Cassie	FAD	Winter Concert	2/hrs	\$29.80/hr.
i.	Fisher	Michelle	RH	Family Science	12/hrs	\$32.80/hr.
j.	DiBetta	Crystal	RH	Family Science	12/hrs	\$32.80/hr.
k.	Madlinger	Marybeth	RFIS	Beads & Bracelets Club Advisor	10/hrs	\$29.80/hr.
l.	Culcasi	Lindsay	RFIS	Environmental Club Advisor	10/hrs	\$29.80/hr.
m.	Mitcheltree	Jack	Sub	Home Instruction	100/hrs	\$29.80/hr.
n.	Klein	Lea	FAD	ESL Homework Club	20/hrs	\$29.80/hr.
o.	Mykulak	Marisa	FAD	ESL Homework Club	20/hrs	\$29.80/hr.

9. Approval to compensate the following staff member for unused sick time as per the FREA contract:

Item	Last Name	First Name	Location	Sick Days
a.	Thomas	Mary Jane	FAD	330.5

10. Approval to appoint the following mentors for the 2012-2013 school year. Stipend to be \$550 and \$1,000 for alternate route mentoring per year. Prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
a.	Chrisha Kirk	RFIS	Kelly Quinn
b.	Lindsay Shirvanian	FAD	Jennifer Bogart
c.	Adrienne Harley	FAD	Kristine Diliberto

### Substitutes

11. Approval to employ the following applicants as Substitutes for the 2012-2013 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Gordley	Geena	Cafeteria Aide	N/A
b.	Mukli	Jennifer	Teacher/Teacher Assistant	Substitute Certificate
c.	Marlatt	Sherry	Teacher/Teacher Assistant	Standard Elementary Teacher
d.	Gares	Heather	Teacher/Teacher Assistant	Elementary School Teacher Grades K-5-Provisional, Teacher of Students with Disabilities-CEAS

### Field Placements

12. Approval for the following students to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Reed	Cailey	Raritan Valley Community College	Copper Hill
b.	Cuccaro	Sam	Raritan Valley Community College	Copper Hill
c.	Hoffmann	Lauren	Raritan Valley Community College	J.P. Case
d.	Barrett	Jayne	Middlesex Community College	J.P. Case
e.	Kettle	Stephanie	Seton Hall University	Copper Hill
f.	McGovern	Shannon	The College of New Jersey	J.P. Case
g.	Pierce	Jessica	The College of New Jersey	J.P. Case
h.	Roberts	Eden	The College of New Jersey	J.P. Case
i.	Sheehan	Kyle	The College of New Jersey	J.P. Case
j.	Basilio	John	Kean University	Reading-Fleming
k.	Erickson	Gregory	Kean University	Reading-Fleming
l.	Fox	Jennifer	Kean University	Reading-Fleming
m.	Gonzalez	Marcela	Kean University	Reading-Fleming
n.	Graham	Suzette	Kean University	Reading-Fleming
o.	Housman	Kristen	Kean University	Reading-Fleming
p.	Knight	Dominique	Kean University	Reading-Fleming
q.	Lanaras	Eileen	Kean University	Reading-Fleming
r.	Pollard	Kyle	Kean University	Reading-Fleming
s.	Rodriguez	Lauren	Kean University	Reading-Fleming
t.	Rodriguez	Yves Gerard	Kean University	Reading-Fleming
u.	Zahorchak	William	Kean University	Reading-Fleming
v.	Ydoate	Christina	Rutgers The State University	J.P. Case

13. Approval for Lorelei Drew Nevola, Administrator and Patrick Tharrett, Child Study Team member from Mt. Olive Township School, to observe Barley Sheaf School on February 26, 2013.

### Professional Development/Travel

14. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops.  
This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	DiBetta	Crystal	29 <sup>th</sup> Annual Winners Workshop, Somerset, NJ	April 25, 2013	R,M	\$215
b.	Healey	Kimberly	NJASPERD Annual Convention, Long Branch, NJ	February 26, 2013	R,M	\$110
c.	Zizelmann	Kristen	The Brain and Learning, New Brunswick, NJ	March 5, 2013	M	\$20
d.	Baker	Carol	22 <sup>nd</sup> Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$190
e.	Custy	Mary Jane	22 <sup>nd</sup> Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$190
f.	Fisher	Michele	22 <sup>nd</sup> Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$190
g.	McNamara	Erin	22 <sup>nd</sup> Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$195
h.	Stager	Melissa	22 <sup>nd</sup> Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$120
i.	Stewart	Barbara	22 <sup>nd</sup> Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$190
j.	Cascio	Leigh Anne	NJ Core Standards PARCC – NJASK Transitions, Frenchtown, NJ	March 18, 2013	R	\$75
k.	McCormack	Jennifer	NJ Core Standards PARCC – NJASK Transitions, Frenchtown, NJ	March 18, 2013	R	\$75
l.	Truncale	Christopher	NJECC Convention, Montclair, NJ	March 12, 2013	R,M	\$130
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

15. Approval to amend the motion of February 4, 2013 number 18, item b:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
b.	Shalhoub	Renee	Autism Conference, Princeton, NJ	March 22, 2012	R, M	\$105

to read:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
b.	Shalhoub	Renee	Autism Conference, Princeton, NJ	March 22, <b>2013</b>	R, M	\$105

**B. CURRICULUM – Anna Fallon, Chairperson, Next Meeting – March 7, 2013**

**C. FACILITIES/OPERATIONS – Robin Behn, Chairperson, Next Meeting – March 20, 2013**

**D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – March 13, 2013**

**E. FINANCE- Bruce Davidson, Chairperson, Next Meeting – February 28, 2013**

1. Approval of the attached transfer list from January 22, 2013 to February 19, 2013.
2. Approval of the attached bill list for the month of December totaling \$2,404,659.50.

**F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION - Robin Behn/Laurie Markowski**

**G. REPRESENTATIVE TO THE NJSBA/LEGISLATIVE ADVISOR – Bruce Davidson/Laurie Markowski**

**H. POLICY DEVELOPMENT – Doris McGivney, Chairperson, Next Meeting – February 26, 2013**

Miscellaneous

1. Harassment, Intimidation & Bullying Investigations for the 2012-2013 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	January 17, 2013	13	No	Remedial measures outlined in report.
RFIS	January 18, 2013	14	No	Remedial measures outlined in report.
RFIS	January 25, 2013	15	No	Remedial measures outlined in report.
RFIS	“Since November 2012” Date of Report: January 29, 2013	16	No	Remedial measures outlined in report.
RFIS	“Sometime in January 2013” Date of Report: February 4, 2013	17	No	Remedial measures outlined in report.
J.P. Case	September 2012-February 1, 2013	14	Yes	Remedial measures outlined in report.

#### **Action Items**

1. Approval to adopt the Stronge Leader Effectiveness Performance Evaluation Model by Stronge and Associates as the District’s School Leader Evaluation Framework.
2. Approval to employ Michael McCarthy as an Educational Consultant at the Reading-Fleming Intermediate School, for the 2012-2013 school year, at a rate of \$35 per hour for a maximum of 20 hours per week, pending fingerprinting.
3. Approval to apply the preschool allocation of the 2012-2013 IDEA-B Grant towards the salary and benefits of Deborah Griffith in the amounts of \$27,752 and \$5,550, respectively.
4. Approval to accept homeless student #2012037.
5. Approval for the Autism and Multiple Disabilities classes from Reading-Fleming Intermediate and Copper Hill Schools to attend the musical performance of “The Wizard of Oz” at J.P. Case Middle School on March 6, 2013. Transportation costs to be paid by the J.P. Case PTO.
6. Approval of the following resolution:

**Resolution  
Waiver of Requirements  
Special Education Medicaid Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-14, and

Whereas, the Flemington-Raritan Regional School District Board of Education desires to apply for this waiver due to the fact that it projects having an estimated 66 Medicaid eligible classified students, of whom only 42 are eligible for participation in SEMI.

Therefore, participation would not provide a cost benefit to the district based on the projected SEMI reimbursement for the 2013-2014 school year.

Now Therefore Be It Resolved, that the Flemington-Raritan School District Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A:23A- 5.3 for the 2013-14 school year.

7. Approval for the following school to take a field trip during the 2012-2013 school year:

Item	School	Donor	Date	Field Trip	Cost
a.	RFIS	PTO	March 7, 2013	Student Council/Character Education to assist with the Senior Citizens luncheon & Musical preview at J.P. Case	\$50

8. Approval for the following donation during the 2012-2013 school year:

Item	School	Donor	Date	Donation	Cost
a.	RFIS	PTO	February 22, 2013	Assembly – Dr. Paul Stuart Wichansky	\$1,200

XIV. Correspondence

XV. Old Business

XVI. New Business

XVII. Citizens Address the Board

XVIII. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XIX. Adjourn

Upcoming Board Meetings

March 4 - K-4 Scheduling Committee Presentation

March 13 – Board Meeting Strategic Plan Update

March 18 – Planning Session

April 8 - ESL & Language Learning Disability Program Presentation

April 22

May 6- District Re-organization

May 20 - Response to Intervention (RtI) Presentation

June 3 - Teacher Evaluation Pilot Presentation

June 17

July 22

August 26

September 9

September 23

October 7

October 21

November 4

November 18

December 2

December 16